



BETHESDA
CHRISTIAN ACADEMY
PREMIER CHRISTIAN SCHOOL

Re-Registration Checklist '19

In an attempt to communicate as effectively as possible, a re-registration check list has been created. Simply mark each item as it has been completed to ensure your registration process can be considered complete. **Return re-registration packets to the office between the hours of 7:30 am and 8:30 am beginning January 14 or complete the NEW ONLINE RE-REGISTRATION FORM located on the BCA homepage or by clicking on the re-registration icon located under the “Student” tab.** Students will not be admitted to the academy until all needed forms and fees have been received in the academy office.

- _____ 2019-2020 Re-Registration Form has been completed online or a hard copy has been returned.
- _____ **Before February 15:** \$275 Early Re-Registration Fee has been attached to the Re-Registration Form or has been turned in at the academy office.
- _____ **After February 15:** \$375 Re-Registration Fee has been attached to the Re-Registration Form or has been turned in at the academy office.
- ✓ FACTS payment information will be updated by the academy office staff at the end of April.
- ✓ FACTS Annual Registration Fee will be drafted in May.
- _____ Tee-Shirt Order Form has been completed online or returned to the academy office.
 - Choose the correct tee-shirt size for the upcoming school year.
 - Tee-shirt sizes run on the small side.
- _____ All current school accounts are up to date.
- _____ Up-Coming seventh graders will need to provide a copy of updated Tdap and MCV (Meningococcal Vaccine) before beginning the school year.